

## **AGM Minutes 2016**

*The Meeting was held at Royal Park, 1101 Warrenheip Street, Buninyong on Tuesday 25 October 2016.*

**Meeting commenced:** 7.35pm.

### **Welcome by the Chair**

The chair, Andrea Mason welcomed everyone to the meeting, board members and all other attendees introduce themselves.

Moved Sandra Weller, seconded Heather Fagg

All in favour.

### **Tabling of Annual Report by the Chair.**

- Report incorporates Chair's report, Coordinator's report and Treasurer's report. Copies are available for distribution to all our stakeholders.
- Chair thanked Jane Bevelander and Nick McKinley for their hard work drafting the report.
- Since the end of June, the LCG has obtained funding for fire recovery, and a number of other grants.
- Andrea thanked the board for their hard work and welcomed Jane Bevelander, who has replaced Kate Constance as Yarrowee project coordinator.
- Andrea Mason gave thanks to Peter Cameron, our treasurer of 9 years. He is handing over to Xenon Elis as treasurer.
- Adrian Newman is stepping down to take up an exchange position in Canada, thank you for all your hard work.
- David Turley has stepped down as vice chair to concentrate on his role in fire recovery.

Moved Andrea Mason, seconded Talia Barrett

### **Treasurer's Report**

- The balance sheet of the YLCG is contained within the Annual Report.
- Substantial grants were received throughout the year, much of which has been spent on projects
- Funds currently not committed to projects comprise the consolidated revenue.

- The treasurer included 2 pages of notes explaining income and expenses.
- It is to be noted that funds are substantially higher than the same time last year, due to grant income. Since 30 June this situation has changed again, with the YLCG soon to receive the Scotsburn community fund grant.
- Jane Bevelander has organised a new project for the upper reaches of the Yarrowee, funded by the City of Ballarat

Moved Peter Cameron, seconded Sandra Weller

All in favour

### **Constitution adoption**

- Change of business name of the Leigh Catchment Group has been registered, we are now officially the “Yarrowee Leigh Catchment Group Inc.”. For most other purposes, our name is still the “Leigh Catchment Group”.
- At the time of incorporation, the group adopted the Consumer Affairs Model Rules, but more recently we have modified these to reflect our core values and operations, changing the purpose (as per new constitution), membership rules, and other relevant sections.
- After adoption, the draft constitution will go to Consumer Affairs Victoria (CAV) for registration, after which time the new membership provisions will apply. This process should take about one month to complete.
- The process of adopting a new constitution is to primarily protect our organisation from parties who may seek to subvert our purpose for commercial purposes, and so forth.

A Question from the floor: are members of landcare groups automatically members?

Answer: No. Membership process needs to be followed, however this is a simple process, by simply filling in the appropriate form. No membership fee applies.

### **Resolution:**

That the new constitution be formally adopted by the meeting.

Moved: Andrea Mason, seconded, Adrian Newman

All in favour.

### **Election of the YLCG Board:**

Chair is vacated, Karen O’Keefe takes the chair

All positions declared vacant.

## **Nominations**

### Board membership:

New members, Gillian Armstrong and Bob Hartmann.

One position is still vacant.

### Board positions:

**Chair:** Andrea Mason nominated by heather seconded by Louisa Jane Cunningham.

Accepted

**Vice chair:** Louisa Jane Cunningham nominated Heather Fagg, seconded Sandra Weller

No other nominations

Accepted

**Treasurer:** Peter Cameron nominates Xenon Elis, seconded Talia Barrett

Accepted

**Secretary:** Talia Barrett nominates Sandra Weller, seconded Xenon Elis

Accepted

**Ordinary board members:** Gillian Armstrong, Talia Barrett, Louisa Jane Cunningham, Bob Hartmann, Peter.

Karen O'Keefe congratulates the board, Andrea Mason takes the chair.

**Meeting closed:** 8.15 pm